



## Attract, Train and Retain the Best

Register for FREE No Obligation Demo at [www.exactlyhrms.com](http://www.exactlyhrms.com)

## exactlyHRMS-The Simplicity You Need



**Recruitment Management Service**



**Payroll Management Service**



**Employee Self Service Portal**



**Asset Management Service**

## Why Choose exactlyHRMS?



### HR Management

Manage all your employee documents, letters and scan in a central place.



### Payroll Management

The biggest strength is its flexibility and ease to define any type of salary structure.



### Asset Management

Asset management maintains a record of assets issued to employees.



### Document Management

Manage all your employee documents, letters and scan in a central place.



### Ideal for Outsourcing Firms

exactlyHRMS is so flexible that firms are running Payroll Processing.



### Go Live in 7 Days

Simply go live in 7 days. Hasslefree switchover and implementation.



### Unlimited Security

Employees within the organisation can access information related to payouts.



### Auto Back Up Scheduler

Setup Scheduler for Auto Backup. Define different schedule for Backups.

## Benefits



### Key Features

- ▶ Easy to setup
- ▶ Flexible Configuration
- ▶ Very easy to browse through Master Data
- ▶ Quickly find any information
- ▶ Easy and Intuitive interface
- ▶ Change the System as per Requirement
- ▶ Easy to Start at any time of the year



### Human Resource Management

- ▶ Vacancy Creation
- ▶ Man Power Requisition Approval
- ▶ CV / Resume Management
- ▶ Internal Resume Bank
- ▶ Screening of CV / Resume
- ▶ Interview Management
- ▶ Candidate Selection
- ▶ Pay Scale Fixation



### Payroll Management

- ▶ Configurable and Unlimited Pay Structure
- ▶ User defined Heads of Pay
- ▶ User defined Salary Heads (Allowance & Deductions)
- ▶ Maintains Payroll History for each Employee
- ▶ Salary Revision & Increment Management
- ▶ Loans and Advance Management



### Leave & Attendance Management

- ▶ Highly configurable User Defined Leave Rules
- ▶ User Defined Approval Hierarchy
- ▶ Online Leave Requisition, Approvals and Rejection
- ▶ E-Mail Notifications
- ▶ Leave Balance Details



### Employee Self Service

- ▶ Personal Employee Login
- ▶ Manage Leave Application
- ▶ View and Generate Payslips
- ▶ Send Leave Application through Email
- ▶ Email Receipt of Leave Approval
- ▶ Personal Dashboard



### Duty Roster / Shift Management

- ▶ Plan and Create Rosters / Work shifts
- ▶ Assign Roster / Work shifts
- ▶ Set default Roster / Work shift
- ▶ Calculate Salary and Wages based on Rosters



### Asset Management

- ▶ Detail Asset Tracking
- ▶ Asset Issue Management
- ▶ Asset Transfer from one Employee to another
- ▶ Asset Return Module
- ▶ AMC and Warranty Status
- ▶ Alters on Expiry of Warranty and AMC



### Dashboard

- ▶ Exclusive CEO Dashboard
- ▶ Exclusive HR Dashboard
- ▶ Exclusive Employee Dashboard
- ▶ Company News
- ▶ Company Events
- ▶ Birthdays
- ▶ Anniversary



### Report

- ▶ Payslip Designer
- ▶ Salary Sheet (Location, Division, Department)
- ▶ Salary Summary
- ▶ Powerful user defined Report Designer
- ▶ Bank Advice Letters
- ▶ Bank Transfer Statement
- ▶ Bank Recovering Statement



### WPS & SIF File Generation

- ▶ exactlyHRMS will merge the Employee details and Employer details required for Wage Protection System Report
- ▶ exactlyHRMS is a Complete Automated System that generates Wage Protection System compatible Report



**For Free Demo call Today :**

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